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| **Company logo** | **Company name** | | |
| **TRACEABILITY RECORD** | | |
| **Issued:** 08/08/2022 | **Version:** 1 | **Code:** RECORD-01 |

Date: \_\_\_\_\_\_\_\_\_ Start time: \_\_\_\_\_\_\_\_\_ End time: \_\_\_\_\_\_\_\_\_ Exercise: Mock ( ) Real ( )

Product involved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lot(s) to trace: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person responsible for carrying it out: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Recall description** (include reason for recall and where it originated) | |
| **Product consolidation** | **Comments** |
| Amount of product cultivated/harvested (total) |  |
| Amount of product shipped |  |
| Amount of product in stock (unshipped) |  |
| Product not counted |  |
| Final amount recovered |  |
| Amount of product that could not be recalled |  |
| **Lessons learned from the mock recall:** | |
| **Disposal of the product that could not be recalled:** | |
| **Corrective actions (Use RECORD-02 for more detail)** | |

Notes: 1. Attach copies of the records that prove forward traceability out from given scenario or actual event information to customers involved to the traceability exercise. 2. When conducting a mock recall, it is best not to call customers and ensure that all documents used in the exercise indicate "Mock Recall". 3. Choose simulated scenarios that are realistic, challenging, and vary the scenarios so that, over time, the variety of products, sources, and problems test the system in as many ways as possible.

Performed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Verified by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_