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| --- | --- | --- | --- |
| **Company logo** | **Company name** | | |
| **WAREHOUSE INSPECTION LOG** | | |
| **Issued:** 08/08/2022 | **Version:** 1 | **Code:** RECORD-15 |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Facilities in general** | **Yes** | **No** | **N/A** | **Comments** |
| Order |  |  |  |  |
| Cleanliness |  |  |  |  |
| Adequate lighting |  |  |  |  |
| Condition of shelves, clean and in good condition |  |  |  |  |
| Pest free |  |  |  |  |
| Ceilings, walls and floors are well-maintained |  |  |  |  |
| Free of standing water |  |  |  |  |
| Free of condensation (if applicable) |  |  |  |  |
| Products/packing materials do not contact the floor |  |  |  |  |
| Non-conformity products are identified |  |  |  |  |
| Free of foreign objects (e.g. glass, hard plastics, metal or wood pieces, etc.) |  |  |  |  |
| Sealed/insulated, protected from the outside |  |  |  |  |
| Outdoor grounds are free of trash and debris |  |  |  |  |
| Food contact surfaces are protected from contamination (e.g. baskets, packing materials, boxes, etc.) |  |  |  |  |
| Non-food grade chemicals are not stored in the same place as the products and packing materials |  |  |  |  |

Observations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Performed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Verified by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_